

APPROVED

September 10, 2009

HBHS PTSA Minutes

Attendance: Diane Barrett, Marie Degulis, Janet Listowich, Lynn Post, Deb Tighe, Krista Whalen, Steve Ebers, Merle Carrus, Karen Rowe, Beth Baryames, Linda Falcone, Darlene Kohler, Mara Friedman, Laura M. Landerman-Garber, Janis Louzek, Debi Davis, Janice Tremblay, Anita Moynihan, Cindy Matte, Julie Forgaard, Tim Kelley and Jill Russell.

Guidance Office - KC Maynard the new director of guidance introduced the new counselors and staff in the guidance office. She invited parents to stop by during open house and say hello.

Introductions - Marie Degulis introduced the new members of the HBHS PTSA Board. Marie Degulis and Jill Russell - Co-Presidents, Vice President/Volunteer Coordinator - Linda Falcone, Secretary - Diane Barrett, Treasurer - Julie Forgaard.

Secretary's Report:- Marie Degulis made a motion to accept the May 2009 minutes. Janet Listowich seconded. The motion passed.

Treasurer's Report: - See Attached. Julie Forgaard went over expenses and income for the PTSA Account and the S-Team Account from May 14, 2009 to current. The balance on the PTSA Account is \$8,773.14 and the S-Team has a balance of \$7,559.79. Julie suggested running the accounting fiscal year to coincide with the PTSA fiscal year, July 1 - June 30. Janet Listowich made a motion to accept the treasurer's report and run the fiscal year from July 1 - June 30. Anita Moynihan seconded. The motion passed. The audit report and comments were circulated for review. Jill Russell made a motion to accept the audit report. Anita Moynihan seconded. The motion passed.

Directory/PTSA Membership Forms/Volunteer Forms: Anne Dumas is handling the Directory/PTSA Memberships this year. Forms will be separated and given to appropriate parties. Anne will work with Julie Forgaard regarding deposits.

Statewide PTA Organization: - The Statewide PTA Organization will hold its annual convention in November of this year in Nashua. Jill Russell and Marie Degulis will attend the workshops. Bill Cormier a 2009 graduate of HBHS will also attend as he was the recipient of the State PTA Organization Scholarship in June.

PTSA Bylaws: - Marie Degulis and Sue Holroyd updated the HBHS PTSA Bylaws, which must be done once every three years and submitted to New Hampshire for approval. Copies will be distributed prior to October's meeting for review and will be voted on in October.

Principal's Report: - Tim Kelley appreciates those in attendance and the support that has been given to the school staff. Marie Degulis and Jill Russell attended the staff meeting on behalf of the PTSA. The teachers are grateful for the support given in the past and look forward to working with PTSA this year.

On September 2, 2009 the senior class attended *Seniors as Leaders Together (SaLT)*. It is a day-long team-building session with the goal of developing mutual trust as well as cooperative problem solving and leadership skills. Data will be collected this year to help us assess the success of this initiative, with the hope being to make this a yearly program for the Senior class. The program is privately funded outside of the school budget.

The HBHS open house starts at 6:30 in the gym with a few staff introductions, what is happening around the building, and time to meet your child's teachers and sign up for conferences scheduled in November.

Debi Davis asked about the status of the Teacher's contract, which expired last year. Lynn Post stated it was due to the breakdown of negotiations, a final contract must be in place by February 1, 2009, to be ready for the Town Meeting in March. Tim stated teachers are concerned since their salaries decreased due to higher health costs and many have mentioned taking on additional jobs afterschool. Jill Russell stated advisors for the clubs were hard to fill this year. Tim Kelley stated money is allocated to pay a small stipend to club advisors. Once a club is started, if it is continued after the 1st year the advisor is paid a stipend. Anita Moynihan is concerned that the teachers will not be available for after school help, if they are taking on a second job. Tim Kelley Stated that volunteer time is a sensitive issue, but the teachers are fulfilling their contracted work day which is 15 minutes before school and 15 minutes after school.

REFLECTIONS PROGRAM: - Jill Russell would like to bring the Reflections Program to the High School, since the Elementary schools in Hollis and Brookline participate as well as the Middle School. It would need the help of about 8-10 teachers to participate. Registration for the program is due in January. Jill will go over the program with Cindy Matte who is filling in for the Art Club Advisor Mrs. Pepper who is out on family leave.

OLD HOME DAYS: - Janet Listowich and Anita Moynihan are looking for volunteers for the PTSA Booth. The sign up sheet will be at PTSA table in the back lobby at open house.

PARENT EDUCATION SERIES: - Darlene Kohler is coordinating the Parent Education Series this year. The program is funded through the donations to S-Team account. Speakers have been confirmed for October and November. Marie Degulis stated in the past \$1,000 - \$1,100 was spent on the speakers. The coordinator does not need approval on costs because it is not a PTSA expense. Julie Forgaard suggested making a line item expense for the S-Team Account. Janet Listowich made a motion to set aside \$1,100 for the Parent Ed Series, seconded by Merle Carrus, the motion passed. Anita Moynihan mentioned "FaceBook" as a potential topic. Since this is a topic more for students, Jill Russell mentioned contacting Lyn Illingworth the Cavalier Chronical advisor and have a student write an article on the topic. A good contact would be Officer Mello of the Hollis Police Department. He presents the same type of material at the HBMS generation's day. Anyone who has a suggestion for a topic or would like to help coordinate the program can contact Darlene Kohler at relhok@charter.net.

S-Team Account - Krista Whalen asked what is the difference between the S-Team Account and the PTSA Account? The S-Team Account receives donations from the Hollis Brookline community from a mailer they send out each spring. The money is used for the Parent Ed Series and to fund the graduation cruise and entertainment. Charlene Lavey will be the coordinator this year for the S-Team.

Deb Tighe asked how the PTSA funds are generated and spent. The funds come from the school directory sales, PTSA memberships and Old Home days. The funds are spent on requests from Teachers, Students and clubs. Funds must be requested in person at a PTSA meeting.

VOLUNTEER COORDINATOR: - Linda Falcone is the volunteer coordinator this year. She is requesting the volunteer forms be revised to read: "Volunteer Opportunities during school hours" and "Volunteer Opportunities after school hours". An email will be sent to prospective volunteers for each occasion.

Resource Officer - Tracey Dunn - Last year a \$10,000.00 grant was obtained for Alcohol Awareness and Prevention, as a result the Hollis Brookline Alcohol Coalition was formed. The funds were used for a speaker prior to the prom. Jeremiah Johnson a NH State Prison in-mate who is serving a sentence for negligent homicide talked about his sentence, which was a result of drinking alcohol and making the decision to drive. A program was also done in the elementary school along with the "Dare" program. The program is looking to set up structured activities for the kids. For example the Town of Salem offered 4 activities during the summer, one of which was a field trip to Canobie Lake Park. Tracey is looking for parents and students to join the coalition and help complete applications to apply for the grant again. Anyone interested in joining should contact **Tracey Dunn at Dunnt@sau41.k12.nh.us**.

School Dances - Deb Tighe asked about the school dances and if officers were present. Tracey Dunn responded officers are present and do patrol around the school grounds.

November Staff Appreciation - The staff appreciation dinner is schedule for Thursday November 19th, the night of parent teach conferences. An email will go out requesting help and donation of food items.

H/B Co-op School Board - Janice Tremblay, Chairperson of the H/B Co-op School Board attended the meeting to give us an overview of what matters are on the School Board Agenda. The meetings and negotiation teams are set to begin work on the Support Staff and Professional Staff contracts this month. Susan Hodgdon, Superintendent has established a Strategic Planning and Training Committee to work on long range plans and goals. Review of media evaluation - what is brought into the school and library to be read and viewed. Last year it was voted to have junior and seniors purchase bus passes to ride the school buses. The program will be instituted once all the details are finalized.

Destination Imagination - Steve Ebers and Krista Whalen have been the coordinators for the same DI team since elementary school. This will be the first team for the

High School. They are requesting a donation from the PTSA for registration fees of \$300.00. Marie Degulis has asked them to return to the October PTSA meeting for a discussion and vote due to the start of lunch.

Meeting adjourned at 10:10 A.M.

Respectfully Submitted,

Diane J. Barrett

HBHS PTSA TREASURER'S REPORT

07/30/09

Income

Deposit	(OHD)	\$	448.71
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Expenses

HBHS BBQ donation	\$	250.00
NH Partners in education		25.00
Erin Magee (plants for the garden)		50.00
Kristen Berry (staff appreciation)		38.21

Previous Balance	\$	8,687.64
Income		448.71
Expenses		363.21
New Balance	\$	8,773.14 (\$506.05 of it remains from Garden Project)

S-TEAM ACCOUNT

Income

S-Team Donations	800.00
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Expenses

Erin Magee (bus driver tips)	50.00
Bus Transportation for cruise	1,400.00
Janet Listowich (candy for cruise)	71.72

Previous Balance	8,281.51
Income	800.00
Expenses	1,521.72
New Balance	\$ 7,559.79