

FINAL  
OCTOBER 8, 2009  
HBHS PTSA Minutes

**Attendance:** Diane Barrett, Marie Degulis, Janet Listowich, Krista Whalen, Steve Ebers, Linda Falcone, Janice Tremblay, Tim Kelley, Jill Russell, Anne Dumas, Heidi Trottier, Michael Mooney, Carole Gelotti, JoAnne Noonan, Dr. James O'Shea, Kathy de Lacy, John Woodrow, Ruth Kabel, Cindy VanCoughnett and Tammy Campbell.

**Secretary's Report:** - Janet Listowich made a motion to accept the September 10, 2009 minutes. Marie Degulis seconded. The motion passed.

**Treasurer's Report:** - See Attached. Jill Russell went over expenses and income for the PTSA Account and the S-Team Account from September 10 – October 5, 2009. The balance on the PTSA Account is \$9,847.09 and the S-Team has a balance of \$7,559.79. The treasurer is working on the receipt of a matching gift. The address on file has to be clarified with the IRS.

**NHPTA Convention:** – To be held November 13 & 14 in Nashua. Discount cards for D'Angelos and Applebee's are available to members.

**ByLaws:** - Marie Degulis went over the changes to the ByLaws, which need to be voted on and submitted to the state for approval. The changes are:

Article I: Name. from "Hollis Brookline High School Parent Teacher Student Association (PTSA) of Hollis, New Hampshire to "the New Hampshire Congress of Parents and Teachers Hollis Brookline High School PTSA (HBHS PTSA) of Hollis, New Hampshire", this name will match tax records.

Article IX: Executive Board – Section 4. From "Special meeting of the executive board may be called by the president or by a majority of the members of the board, seven (7) days notice being given" **to** "Special meeting of the executive board may be called by the president or by a majority of the members of the board, three (3) days notice being given".

Article VIII: Duties of Officers – Section 4. Delete Item i., the same instructions are given in item h. Anne Dumas made a motion to accept the changes as written, Linda Falcone seconded. The motion passed.

**Principal's Report:** – Tim Kelley went over the time line in which English teacher Christopher J. Cieto informed him of an investigation against him by the Hollis Police Dept. That same day, September 8, 2009 Mr. Cieto was put on administrative leave. After gathering information Tim was able to secure Mr. Cieto's resignation on September 11, 2009, which was in the best interest of the students. On September 16, 2009 the Hollis Police Department issued a press release which appeared on the Telegraphs website. It appeared at the time Tim was teaching class. After class Tim released a letter to the parents with as much accurate information allowed.

On Sunday October 4, 2009 the murder of Kimberly Cates and attack on her daughter took place. On Tuesday morning as school was starting information was coming in about the individuals involved. Tim asked the staff to go forward with the school day and the scheduled testing. The staff was asked to guide any students having a difficult time to see available counselors. A letter was released at 5:00 with hopes that parents were home and they could discuss the events with their children. Reporters have been present on the school grounds seeking interviews. Facebook is being used by the students as a means to process the events of the tragedy. Officer Mello will be contacted to set up a presentation on internet safety.

There have been several incidents where parties were found on campus that did not belong. These parties have been picked out quickly by our resource officer and staff and asked to leave or to come back and visit a former teacher after the school day ended. One person was arrested after being asked to leave 3 times. One prior incident involved Steven Spader. At the time he was a former student was found on campus and asked to leave. After leaving the campus the car he was in with another individual was stopped in Hollis. After being stopped it was determined the car did not belong to either party in the car or their parents, but borrowed from another person. After searching the car and trunk a weapon was found that belonged to the owner of the car. Neither party knew it was in the trunk.

While the juniors and sophomores take the PSAT Exam, the seniors and freshman will watch the movie Pay It Forward. Then the seniors, freshmen and staff member will form groups to discuss the movie. This event is part of the SaLt Initiative.

Dr. James O'Shea commented he was pleased that the sophomores were able to take the PSAT Exam as well.

Jill Russell thanked Tim Kelley for how well these difficult situations have been handled.

**Membership/Directory:** - The number of memberships for this year was less than last year. Currently there are 201 members compared to 277 last year. It could be due to the batch of school forms being sent electronically this year. Memberships will be available throughout the school year. The forms can be found on the school website. The winner of the PTSA Membership Basket was Don Brooks. The winner of the school directory cover was junior Emily Fisher. 155 School directories have been purchased and will order an extra 20-25.

**Volunteers/NH Partners in Education:** - Breakfast will be held on October 26, 2009. Two members of the board and one staff member will attend. If you are able to volunteer during school hours or after school hours and have not returned a volunteer sheet, please contact Linda Falcone at [ladylinda2u@charter.net](mailto:ladylinda2u@charter.net).

**Staff Appreciation:** - is scheduled for November 19, 2009 the night of parent/teacher conferences. The teaching and support staff enjoy this event very much. If you are able to help out with a food item donation please contact Kristen Berry at [kbellep@aol.com](mailto:kbellep@aol.com).

**Old Home Days:** - Janet Listowich reported The PTSA Booth was very successful this year. The booth had many teacher and student volunteers. The high school and middle school made about \$500.00 each from the event.

**Destination Imagination:** Krista Whalen and Steve Ebers returned to ask for a donation of regional tournament registration fees in the amount of \$300.00 for their 5 member team. The fees for the national competition are \$4,000.00 per team. The national registration fees are paid by their families and through fund raising. This group has been together since 4<sup>th</sup> grade, they represent the school that they attend and have been supported by the Middle School and Elementary PTSA organizations in the past. Destination Imagination provides educational programs for students to learn and experience creativity, teamwork and problem solving. This team also incorporates community service into their program. Linda Falcone asked if DI was considered a "club" just like other school clubs, Spanish, US First Robotics Team and do the other clubs ask the PTSA for support or fees. DI is considered a club. At the next meeting some members would like to see if there is a history of the PTSA making any donations to any of the clubs for fees.

**HBHS Co-op School Board:** - Janice Tremblay Chairperson of the board attended. The board is reviewing the bus routes and ridership in order to tweak the bus routes. They have to keep in mind that buses can be over crowded when students have backpacks, instruments or sports equipment with them. Working on the details to have seniors and juniors purchase bus passes and fine tuning the protocol the teachers and staff need to follow to bring unrated documentaries/materials to school. The negotiations for teacher and support contracts are moving along nicely. The meetings are moving right along by keeping on topic and not spending the time to read reports during the meeting. The reports are available to the board prior to the meetings. The reports are not available to the public at this time. The board is working toward hiring a business manager and updating and changing the website and perhaps the website will include copies of reports being discussed at the meetings at that time. Grant Commissions and Technology Committee - Tom Solon has addressed the board with the research he has gathered on gathering grant money and the role technology should play in the school district. The next meeting is scheduled for October 21, 2009

**HOLLIS/BROOKLINE COOP BUDGET COMMITTEE:** - The next meeting is scheduled for Monday October 19, 2009. Steve Simons will show Erin Magee and Marie Degulis how to work the video equipment so the Co-op Budget Committee meetings can be televised. Marie will contact the video club to see if any student is interested. All others interested in Volunteering please contact Marie Degulis at [mariedegulis@yahoo.com](mailto:mariedegulis@yahoo.com).

**Parent Ed Series:** - "Nutrition and Your Teen" is scheduled for Wed, October 14, 2009 at 7:00 pm with Sandra O'Keefe. The Parent Ed Series for Nov 4, needs to be confirmed. It was mentioned that if Officer Mello is available perhaps he can present his material on Internet Safety.

**New Hampshire PTA:** - We had two guests attend our meeting. Michael Mooney, President of the New Hampshire PTA and Heidi Trottier, District 10 Director of the New Hampshire PTA. The NHPTA Convention will be held November 13 & 14 everyone is invited to attend. Teresa Williams from the National PTA Organization will be attending the convention in November and Michael would like to bring her to our next meeting which is scheduled for November 12, 2009 at 8:30. Michael Mooney discussed a goal of the New Hampshire board and that was to increase membership of students and men in the organization. Out of the approximately 5.5 million members only 350,000.00 are male. The PTA Reflections program was started in Colorado in 1969. Students can submit entries to any of the 6 art areas based on a pre-determined theme. The reflections program can only be offered through a local PTA/PTSA organization in good standing. New Hampshire has been recognized at the national level for 7 entries.

Meeting Adjourned at 8:30 P.M.  
Respectively Submitted,

Diane J. Barrett

## Hollis Brookline High School PTSA Treasurer's Report

09/10/09 - 10/5/2009

### OPERATING ACCOUNT

	\$ 1,635.00	Membership & Directory sales		
	\$ 400.00	Replace money from Open House cash boxes		
\$ 2,035.00		Total Income		
	\$ (55.00)	Insurance		
	\$ (400.00)	Seed cash boxes at Open House for membership & directory sales		
\$ (455.00)		Total Expenses		
\$ 1,580.00		Net Income (Expense)		
\$ 8,773.14		Previous Balance		
<b>\$ 10,353.14</b>		<b>Ending Balance</b>		
			\$ 2,483.71	YTD Inc
\$ 506.05		Allocated to the Garden Project	\$ (455.00)	YTD Exp
\$ 9,847.09		Available General Funds	\$ 2,028.71	YTD Net Inc (Exp)

### S-TEAM ACCOUNT

\$ -		Total Income		
\$ -		Total Expenses - Parent Ed		
\$ -		Total Expenses - Other		
\$ -		Net Income (Expense)	\$ 25.00	YTD Inc
\$ 7,559.79		Previous Balance	\$ -	YTD Exp - Parent Ed
			\$ (71.72)	YTD Exp - Other
<b>\$ 7,559.79</b>		<b>Ending Balance</b>	<b>\$ (46.72)</b>	<b>YTD Net Inc (Exp)</b>