

DECEMBER 10, 2009
HBHS PTSA Minutes

Attendance: Diane Barrett, Marie Degulis, Janet Listowich, Linda Falcone, Jill Russell, Jennifer Brooks, Julie Forgaard, Iris Realmuto, Janice Tremblay, Lynn Post, Jean Filer, Anita Moynihan, Charlene Lavey.

Secretary's Report: - Marie Degulis made a motion to accept the November 12, 2009 minutes. Janet Listowich seconded. The motion passed.

Treasurer's Report: - See Attached. Julie Forgaard went over expenses and income for the PTSA Account and the S-Team Account from November 12 – December 9, 2009. The balance on the PTSA Account is \$9,103.03 and the S-Team has a balance of \$7,209.79.

BUDGET: All PTSA organizations must operate with a budget. Julie put together a budget based on the last two years of expenses. (See Attached Breakdown). The category “student activities and programs” include the donations to Destination Imagination and the Science Olympiad. The category “Contingency” was set at \$450.00, to be used for Memorial Gifts and if an expense came up between meetings. Jean Filer made a motion to accept the Budget as written. Jill Russell seconded. All in attendance were in favor. The motion passed.

Insurance: General Liability: This insurance is included in our dues paid to the NHPTA. The coverage is in the amount of \$1,000,000.00. This covers bodily injury and damage to other people's property at a PTSA event or while working on PTSA activities. It covers both the PTSA itself, individual members, officers who might be sued. It does not include accidents on watercraft and transportation by motorized vehicle for example the Senior Cruise. **Officer's Liability:** This covers the PTSA officers from claims resulting from their decisions. Coverage is in the amount of \$1,000,000.00. This insurance was purchased last year, it was purchased again this year. **Accident Medical:** This covers out of pocket medical expenses if someone is injured. We have \$5,000.00 of coverage included in the General Liability Policy, so this would be additional coverage. This is the policy to have to prevent lawsuits. Recommended coverage is \$50,000.00 for \$120.00 a year. Anita Moynihan asked, (i.e. senior cruise) if costs can be paid by school and reimbursed by the PTSA to be covered under the schools insurance. Janice Tremblay stated the Boat Cruise Company and Bus Company should be asked for a rider to their insurance to cover the event. The companies may roll the cost of the rider into the costs for the event. Next time any event is scheduled we should ask about the insurance rider. There is also Bond, Property and Identity Theft insurance, the coverage's are not necessary for our organization at this time. Jean Filer made a motion to agree to purchase the Accident Medical coverage of \$50,000.00 for \$120.00 a year. Charlene Lavery seconded. All in attendance were in favor. The motion passed.

NHPTA Convention: – The convention was held November 13 & 14 in Nashua. Julie Forgaard, Marie Degulis and Jill Russell attended workshops. Jill attended the Reflections Workshop and received many good ideas and will try to get the program started next year. Marie attended the President to President Workshop and was given many fundraising ideas for different school groups, which she will pass along to the class advisors. Just recently the NHPTSA found out that all New Hampshire PTSA Organizations are suppose to register with the New Hampshire Charitable Trust Division, but it has never been enforced by the state. We will wait for further information from the NHPTSA about filing in the future.

Senior Graduation Celebration: Attendance for the senior cruise has been on the decline. We are seeking new ideas for drug and substance free activities after graduation. Please bring your ideas to the January meeting.

HBHS Banner: Jill Russell made a suggestion at a previous meeting about having a school banner made. The banner would be for School teams to bring to games and competitions. Julie Forgaard will get an estimate for costs on several sizes and options. Rhon Rupp will be contacted to see what type of banner would be useful. All information will be discussed at the January meeting.

Membership/Directory: – Copies are still available for purchase. Copies are left in the school store for sale. It was suggested to have a table at parent attended events.

Staff Appreciation: – The event was held on Thursday November 19th, during parent teacher conferences. The event was a success and truly appreciated by the staff. A big thank you to Kristen Berry & Sole Hawekotte and volunteers for the event.

Coop School Board: – Next meeting is scheduled for Wednesday, December 16, 2009.

Coop Budge Committee: – Janice Tremblay – A few quick notes. Enrollment is down at the High School, but up at the Middle School. The budget is close to meeting the Coop Budget Committees recommendations. Healthcare insurance had a signification increase in premiums. Trying to offer alternative plans with co-pays and deductibles to lower premiums. There has been positive feedback from support staff on negotiations of contract. The budget does not include the new contracts, they will be voted on by a separate warrant article. The Next meeting is scheduled for Monday, December 21, 2009.

January PTSA Meeting: - Is scheduled for January 14, 2010 at 7:00pm. We are looking for College Freshmen to come and speak about their experiences. Please contact Marie Degulis or Jill Russell if you know someone who would like to participate.

Parent Education Series: - On January 12, 2010, Tracy Dunne will speak on the topic of “Drug Awareness and Substance Abuse” and scheduled for February 9, 2010 the topic will be “Be Net Safe”. For additional information please go to the HBHS School Website, Click on Parents, Click on PTSA.

Other Business: - Yoga – Currently at the middle school Fatima Walsh is offering a yoga class after school for middle school students and staff. Jill Russell is trying to determine interest and finding a location within the high school to offer a class to the high school students.

The next meeting is scheduled for Thursday, January 14, 2010 at 7:00pm.

Meeting adjourned at 8:30 pm
Respectfully Submitted.

Diane J. Barrett